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**HIGHER EDUCATION EMERGENCY RELIEF FUND: COVID-19 APPLICATION**

The Corona Aid, Relief, and Economic Security (CARES) Act provides emergency financial aid funds (Funds) to postsecondary institutions for direct distribution to students for expenses related to the disruption of campus operations due to COVID-19. These Funds are intended to assist students regardless of other financial need or Title IV eligibility. To request Funds, students must submit this application in its entirety before June 12, 2020. The School will process all applications and distribute Funds based on the information provided herein. All decisions related to Fund distribution are final and cannot be appealed. Funds will be awarded directly to students and disbursed in total to the students.

**A. STUDENT INFORMATION**

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*Name: (Last)*

*(First)*

*(MI)*

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*Email Address*

*Program*

**B. REASON FOR FUNDING REQUEST**

Please indicate for which expenses these emergency funds are needed: (check all that apply)

- Food – Funding is needed to help offset the costs of food/groceries
- Housing – Funding is needed to help offset the costs of housing and related utilities
- Course Materials or Technology – Funding is needed to help offset the costs of required spring 2020 course materials or technology
- Other (Healthcare, Childcare, etc.) – Funding is needed to help offset the costs of other essential expenses

### C. EXPLANATION OF NEED

Please summarize your current financial needs and include an explanation as to how COVID-19 has caused or contributed to your current financial situation:

### D. CERTIFICATION STATEMENT & SUBMISSION

By submitting this form, you are certifying that: You have experienced expenses related to the disruption to campus operations due to COVID-19, as outlined in this application. You understand that Funds awarded are not considered by the Secretary of Education (Secretary) to be Title IV Federal Student Aid and as such will not be calculated by the DSDT Office of Student Financial Aid as Estimated Financial Assistance (EFA) nor included in your Cost of Attendance (COA). You understand that distributions of Funds will be reported to the Secretary as part of the School's reporting requirements under the CARES Act. Distribution of Funds will be reported to the Secretary as part of the University's reporting requirements under the CARES Act. Distribution of Funds will be made directly to students and will not be applied by the School toward any outstanding balances that may still be owed by the student. As such, receipt of these funds does not indicate the recipient has satisfied their financial obligations to DSDT for any debts incurred during the spring 2020 term or any terms prior. You understand that the Internal Revenue Service (IRS) has not yet announced how the Funds will be treated for tax purposes.

### E. SIGNATURE

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*Student's Signature*

*Date*

Dear student,

In the next few days, you should receive a direct deposit or check for \$785.60 from DSDT.

The payment is part of the federal emergency financial aid authorized in the Coronavirus Aid, Relief, and Economic Security (CARES) Act.

If you have not received your direct deposit or check by Friday, June 26, please contact [kevin@dsdt.tech](mailto:kevin@dsdt.tech).

The COVID-19 Emergency Relief Grant is designed to provide emergency financial aid grants to students who are experiencing financial hardship caused or exacerbated by the coronavirus pandemic.

The grants will be awarded on a first-come, first-served basis and are not renewable. Award amounts will be determined based on a student's eligibility and circumstances but will not exceed \$785.60 per application.

**Applications are due by June 12.**

### **How to apply**

In order to apply for a Coronavirus Aid, Relief, and Economic Security (CARES) Act grant, please fill out and submit the attached application to Admissions at: [admissions@dsdt.edu](mailto:admissions@dsdt.edu). If you have questions, please contact the Office of Financial Aid at 313-263-4200.

Sincerely,



Jamie Kothe, CEO

Dear student,

The federal Coronavirus Aid, Assistance, and Economic Security (CARES) Act provides funding to universities for students who are experiencing financial hardship caused or exacerbated by the coronavirus pandemic.

DSDT's plan includes \$3,928 to be paid through COVID-19 Emergency Assistance Grants.

These grants are designed to provide emergency financial aid grants to students for expenses related to the disruption of campus operations due to coronavirus.

Grants may be awarded to students who meet all of the following criteria:

- Currently enrolled as a diploma seeking student at DSDT;
- Eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965;
- Have documented financial need or hardship due to coronavirus (e.g., substantial expenditures or loss of income, low expected family contribution, inability to pay for expenses included in the cost of attendance, etc.); and
- Have made reasonable use of other sources of support.

### **Applications for Emergency Assistance Grants are due June 12**

The Emergency Assistance Grants will be awarded on a first-come, first-served basis and are not renewable. Award amounts will be determined based on your eligibility and circumstances but will not exceed \$785.60 per application.

### **How to apply**

In order to apply for a Coronavirus Aid, Relief, and Economic Security (CARES) Act grant, please fill out and submit the attached application to Admissions at: [admissions@dstd.edu](mailto:admissions@dstd.edu). If you have questions, please contact the Office of Financial Aid at 313-263-4200.

Sincerely,



Jamie Kothe, CEO



## Office of Student Financial Aid

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Dear ,

Thank you for submitting your CARES Act Emergency Relief Application. This email is confirmation that we have received your application.

### **What's next?**

At this time, we do not have a 2019-2020 FAFSA on file for you. If you have not submitted a FAFSA for the 2019-2020 academic year, please do so as soon as possible. CARES Act fund eligibility is contingent on a valid 2019-2020 FAFSA on file with our office by June 12, 2020.

If you recently submitted a FAFSA, it is most likely it is still being sent to us from the Department of Education and you do not need to resend it.

### **When might you expect to see any CARES Act funds or receive additional information?**

The CARES Act Emergency Relief Application will remain open until the end of the day on Friday, June 12. Once that deadline has passed, the Office of Student Financial Aid will begin evaluating and awarding funds from the Federal CARES Act program to eligible applicants. Please continue to monitor your student email account for additional updates and information. We hope to begin making initial awards sometime next week.

For more information, please refer to our CARES Act FAQ page located at <https://www.dsdtech/financialaid/cares-act-faq>

Sincerely,

Your Office of Student Financial Aid  
DSDT

**\*\*Please note, this email account is not monitored for incoming mail. Please direct all responses and inquiries to [admissions@dsdt.edu](mailto:admissions@dsdt.edu)**



**Office of Student Financial Aid**

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Dear <<First Name>>,

Thank you for submitting an *DSDT COVID-19 Emergency Assistance Application*. Due to the disruptions caused by the coronavirus we have received an overwhelming number of requests for assistance.

Through the generosity of our donors, we have been able to provide thousands of dollars of assistance to students in need. Unfortunately, the number of requests has far outpaced the funding currently available in these programs.

We are unable to fund your request through the DSDT COVID-19 Emergency Assistance Application at this time. However, you may qualify for assistance through the CARES Act Emergency Relief Fund. The Department of Education recently made emergency relief funds available through the Federal CARES Act. To distribute these funds, DSDT has created a CARES Act Emergency Relief Application which is now available through the Office of Financial Aid. We know it's frustrating to fill out another application, but we are requesting that you submit this new form for CARES Act consideration. The deadline to apply is June 12, 2020, and the funds will be awarded on a first-come, first-serve basis to eligible applicants once the application deadline has passed.

Sincerely,

The Office of Student Financial Aid  
DSDT

DRAFT